

# Sustainability Committee Officer Roles



Responsible for coordinating sustainability efforts across the firm and embedding clear governance processes and practices within SSO and Sustainability Committee.

The coordinator is also responsible for utilising and maintain a range of strategies to communicate our commitment to sustainability to stakeholders.



Responsible for organising volunteering opportunities and events to raise money for charities, whilst also maintaining and build relationships with organisations/charities in the local community who Record can provide ongoing support to.

Also responsible for supporting campaigns and public policy initiatives which promote sustainable practices and are aligned with Record's beliefs.



Responsible for ensuring business operating practices are aligned with our ambition to be a responsible business and have a positive impact on society and the environment. Also work to implement initiatives to help Record reduce its carbon emissions in line with our net-zero commitment.



Responsible for integrating climate risk into our current business risk assessment process and assessing climate risks and opportunities in line with TCFD recommendations, suggesting strategic actions to mitigate climate risk and take hold of opportunities.

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Responsible for the development of the counterparty bank engagement datasheet and increasing bank engagement with us. Also responsible for communicating back to the SSO any developments and highlights from the bank engagements and contributing towards a future counterparty ESG policy (in a similar vein to the credit risk policy).



Responsible for exploring ESG in Record's currency for return mandates and determining ESG metrics to measure Record's consolidated investments, whilst also investigating how to ensure our sustainable finance products comply with wider regulatory standards.



Responsible for developing our Emerging Market Sustainable Finance strategy and creating reports on our emerging and frontier market impact strategies alongside a year-end summary of trade activity.



Responsible for putting in place initiatives to increase diversity at Record, and identifying and breaking down any barriers to equal progression, ensuring everyone receives equal opportunities to fulfil their potential.

The officers also aim to foster an inclusive workplace, embedding diversity and inclusion in Record's culture and holding leadership accountable.